

**Tri County Internal Medicine
Referral Policy (Revised 02/17/2025)**

Our practice often refers patients to outside facilities to see specialists or to have radiology and imaging services. If one of our providers refers you to a specialist, or orders a radiology/imaging study, then you will not necessarily receive information about this outside appointment the same day.

Our providers may recommend a referral for you to see a specialist. Please allow 7 to 10 business days for our referral department to coordinate this referral.

Our providers may order you to get a radiology/imaging test. For radiology/imaging tests, you will usually hear from our office within 7 to 10 business days from when our providers order the test.

If you have an appointment with a specialist, and they require a referral through your insurance plan, then please let us know at least one week before your appointment so we can coordinate the referral. Some plans that require a referral through your insurance are HMO plans (for example as Blue Cross Blue Shield HMO, Tricare Prime, United Healthcare Navigate, etc.).

While we do our best to make sure we are referring you to an in-network provider, please verify with the specialist's office or the radiology facility ahead of time to make sure that they accept your insurance.

If you have not heard from the specialist's office or the radiology facility after two weeks, then please call their office/facility to inquire about your appointment.

You can find information about your referral or radiology/imaging test on the patient portal (on a desktop) or on the Healow app (on a smartphone).

You may also send us a message on the portal or Healow app with any questions about your referral or radiology/imaging test. If you do not have a portal account, then you may call our referral department at 770-370-7478.

I have read and understood Tri County Internal Medicine's referral policy.

Patient signature: _____ **Today's date:** _____

Print name: _____ **Date of Birth:** _____